Appendix C – Meeting Records & Summaries

Spenard Community Council

1. Meeting Summary (11/6/19)

Open House No. 1 (11/13/19)

- 1. Sign In Sheets (2)
- 2. Public Comment Forms (1)

Business Stakeholder Meeting (11/14/19)

- 1. Meeting Summary
- 2. Sign In Sheet
- 3. Notes
- 4. Map with notes

Agency Stakeholder Meeting (11/14/19)

- 1. Meeting Summary
- 2. Sign In Sheet
- 3. Notes (2)
- 4. Presentation (14)



Meeting Summary

Lois Drive and 32nd Avenue Pathway – Benson Boulevard to Minnesota Drive (PM&E# 19-08)

SUBJECT: Spenard Community Council (SCC) Meeting
LOCATION: Spenard Recreation Center, 2020 W 48th Ave.
DATE: Wednesday, November 6, 2019, 7:00 PM

ATTENDEES: Russ Oswald (Project Management & Engineering), Erica Jensen (CRW Engineering Group, LLC) Holly Spoth-Torres (Huddle AK), 45-50 SCC Members

Summary

Russ, Erica, and Holly attended the SCC meeting to provide information about the kick-off of the Lois Drive and 32nd Avenue Pathway project, answer any initial project questions, listen to preliminary comments and feedback from council members, and extend an invitation to Open House #1 on Wednesday, November 13th at Aquarian Charter School from 6 PM – 8 PM. The following topics were covered during a 10-minute presentation:

- The MOA is investigating potential upgrades to Lois Drive and W. 32nd Ave. between Benson Boulevard and Minnesota Drive. The project team has not identified solutions yet the project is in the information gathering phase. Improvements could include a new road foundation, pedestrian facilities (sidewalks), street lighting, new asphalt, and new storm drains.
- There will be many opportunities for people to get information and stay involved in the project. There will be multiple public open house meetings the first is Wednesday, November 13th from 6 PM 8 PM at Aquarian Charter School. There is a project website with up-to-date project information (http://lois-32ndupgrades.com/). There is an interactive map on the project website where you can add comments and feedback about the project area. Finally, anyone can sign up for email updates to be notified when there are project updates.
- PM&E has just been contacted by the Anchorage Water & Wastewater Utility (AWWU) to coordinate on this project. When AWWU and PM&E implement road and water improvement projects simultaneously it is a more efficient use of capital funding and construction disruption to the neighborhood is minimized.

Comments/Questions from UACC Members

- A SCC resident informed the team about multiple sink-holes in the project area, at least two.
 Erica answered that the project will include a full geotechnical investigation into the soils and existing road base.
- A SCC resident asked if the project would have any effect on Minnesota Drive. They explained that cars that are traveling north bound on Minnesota at 32nd can both turn left and make a Uturn. They added that the U-turn movement was dangerous at that location. Erica responded that Minnesota Drive is a State of AK right-of-way and coordination will be required. It is unclear at this time if improvements will happen on Minnesota Drive, but the project will investigate traffic patterns.
- A SCC resident commented that the pavement breaks down where the roadway meets unpaved alleys. They stressed that this condition should be fixed. Erica agreed and added that the current



roadway does not have curbs and gutters to address road drainage and that the new roadway will most likely have curbs and gutters to minimize pavement breakdown and drain water.

- A resident asked if the project would address Lois Drive between 32nd and 36th. They stated that in the wintertime with snow berming and street parking that the roadway is often down to one lane making travel very difficult.
- A resident asked what year the project would be constructed? Erica responded that the project is currently only funded through the Design Study phase. Russ added that the Capital Improvement Program (CIP) currently has a request for construction funding programmed for 2021.
- A resident asked about past design studies related to Lois Drive. Russ clarified that the Lois Drive ROW used to be owned by DOT, but it has since been transferred to the MOA requiring that new design studies need to follow Municipal processes.



Open House #1 Summary

Date: November 13, 2019 **Attendees:** See sign-in Sheet

Reporter: Taylor K. Smith, Huddle AK

Location: Aquarian Charter School, 1705 W. 32nd Ave.

Project: Lois Drive and 32nd Avenue Pathway – Benson Boulevard to Minnesota Drive

Project No: PM&E #19-08

Subject: Open House #1 Summary

Summary

The first Open House for the Lois Drive and 32nd Avenue Pathway (from Benson Boulevard to Minnesota Drive) was held on Wednesday, November 13, 2019 from 6:00 to 8:00 pm at the Aquarian Charter School at 1705 W. 32nd Ave. which is located within the project area. The goal of the meeting was to present the project to the community in an open format where attendees could talk to project representatives one-on-one, provide general feedback, and have their questions, comments, and concerns addressed by project staff.

The project team had a variety of project information presented on boards and scrolls including:

- Project Location Map
- Project Fact Sheet
- Project Timeline
- Project Area Map, including existing utilities and property lines
- Existing Conditions Map, with inset images of existing conditions and concerns
- Project aerial scrolls: these showed the extent of the project area as well as Right of Way and existing utilities infrastructure

Attendees provided feedback by speaking with project representatives and writing their comments on either comment sheets or directly on the aerial scrolls.

A copy of all the meeting materials and a summary of comments are included as attachments to this report.

Open House Advertising

Community Council: The project Open House was announced by Russ Oswald, Erica Jensen, and Holly Spoth-Torres at the Spenard Community Council meeting on Wednesday, November 6, 2019.

Mailing: A mailer invitation to the Open House was sent by postcard via the USPS on October 30, 2019.



<u>Web:</u> The project Open House details including the date, time, and location, were posted on the project website on October 21, 2019.

<u>E-mail:</u> Constant Contact email was sent to the project email list to announce the Open House: "You Are Invited! Lois Drive and 32nd Avenue Pathway – Open House #1" (Nov. 4, 2019)

Open House Follow-up

Following the Open House, the graphical displays were posted on the project website. An email will be sent to the project email list thanking those who were able to attend and giving updates to those who were not able to attend.

Attachments

- 1. Comment Summary
- 2. Written Comments Received
- 3. Sign-in Sheet



Comments, Lois Drive Scroll:

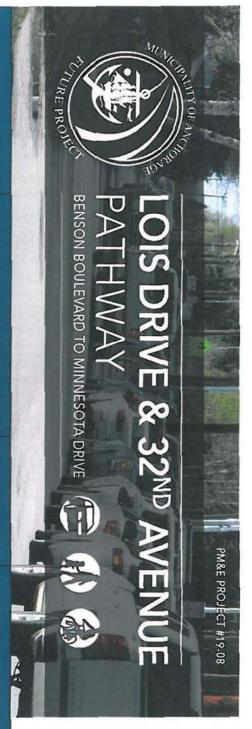
- Make Lois Dr. one-way
- ASD has a bus stop at the corner of W. 32nd and Lois Drive, with nowhere for students to stand, except in roadway
- Pave 10' of alley (first alley east of Lois Drive, south of 32nd Avenue, between parcels 105 and 106)
- Drainage issue along Lois Drive, just north of 32nd Avenue
- Standing water for weeks during break up (just east of above drainage issue, in Aquarian Charter School yard)
- Visibility and safety issues on pathway along Aquarian Charter School
- Extend/add sidewalk along Lois to connect from corner of Benson to W 32nd
- Beautiful trees between W 32nd and W 29th (on east side of Lois)
- Move hydrant that is in front of Parcel 116 to east side of roadway
- There is new development behind Parcel 116
- Change the name from Lois Drive to Lois Lane
- Would like to see improvements on Lois extended south of W 32nd
- Would like to see a cross walk across W 32nd on east side of Lois
- Install pedestrian level lighting along Lois, aimed down
- Not great activity long term parking (parcel 124 along Lois)
- People walk and bike in the street (parcel 124 along Lois)
- Lack of sightline for sidewalk along Aquarian Charter School
- Tunnel effect with trees along pathway along Aquarian Charter School
- High pedestrian use through parking lot of Parcel 123
- Install a sidewalk on east side of street
- No room to walk, poor drainage, and muddy throughout Lois (Parcel 122)
- There is a homeless camp site in the median area between Northern Lights Blvd. and Benson Blvd, west of Lois Drive
- Homeless also camp in the pedestrian overpass at the intersection of Benson and Lois.
- Lack of sidewalks has led to many near misses between pedestrians, bikes, vehicles connect pedestrian facilities

Comments: W. 32nd Avenue Scrolls

- There are sight issues at the intersection of W. 32nd and Minnesota
- There are many crashes at the intersection of W. 32nd and Minnesota
- One way may work well, from Minnesota to Greenland
- Aquarian Charter School stores their snow in the southeast and southwest corners of their parking lot
- Consider angled parking at Aquarian Charter School

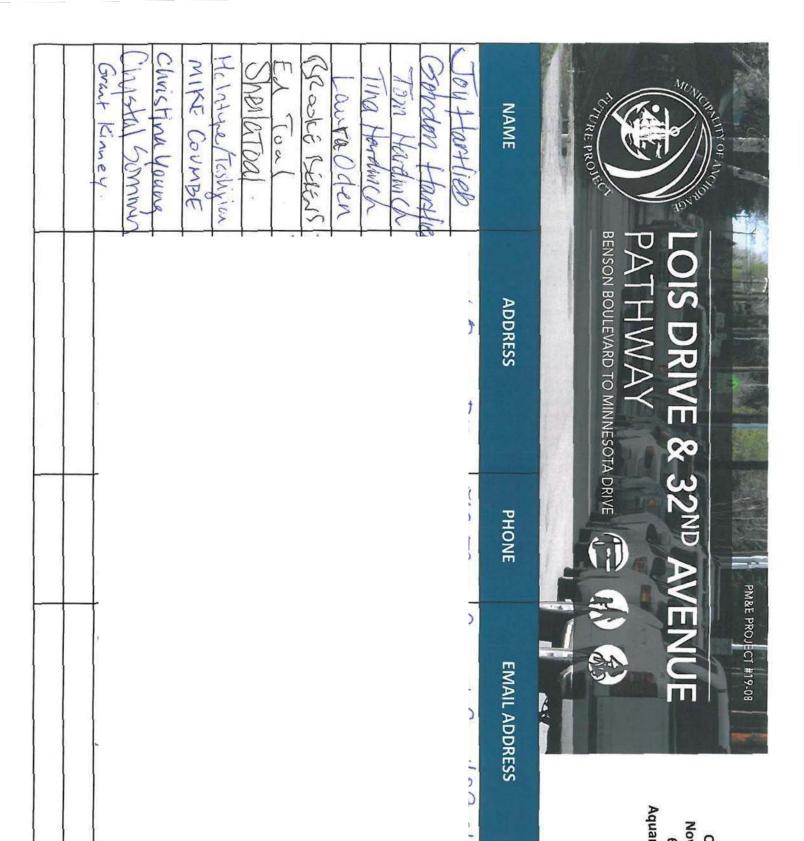


- There are drainage issues in the roadway, west of the Aquarian playground
- Provide on-street parking between the west driveway of Aquarian's parking lot and Lois Dr.
- There is a large wet area in Parcel 124, in the southwest corner of the school yard
- Would support Lois one way but not 32nd one way
- Provide on-street parking on one side & pedestrian facilities on other side
- Add 'No U-turn' sign to left turn lane from Minnesota to W 32nd. Currently, vehicles turning south onto Minnesota do not know if a vehicle (heading north on Minnesota) is turning left onto 32nd or making a U-turn to go south on Minnesota; safety issue for those turning right from W 32nd
- Is it possible to widen 32nd Avenue towards the south, into Minnesota park? It is an arrow roadway at east end of W 32nd.
- ADOT extended the left turn lane along Minnesota for Aquarian Charter traffic
- Consider on-street parking across from Anchorage Sands apartment complex
- There have been historic sinkholes and drainage issues between Greenland and Wyoming
- Maintain the informal parking at southern end of the Aquarian parking lot
- There are drainage issues across from west driveway at Aquarian Charter School
- Would support one-way road
- There have been historic sinkhole/settlement on the south side of 32nd, between Oregon Dr. and Lois Dr.
- Extend improvements south on Lois Dr.
- People run stop sign at the intersection of Lois and 32nd, specifically heading north on Lois Drive
- Poor road and drainage conditions, low spot, and drainage issues at northeast corner of Lois & W 32nd



Open House #1
November 13, 2019
6:00 - 8:00 pm
Aquarian Charter School

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Open House #1 November 13, 2019 6:00 - 8:00 pm

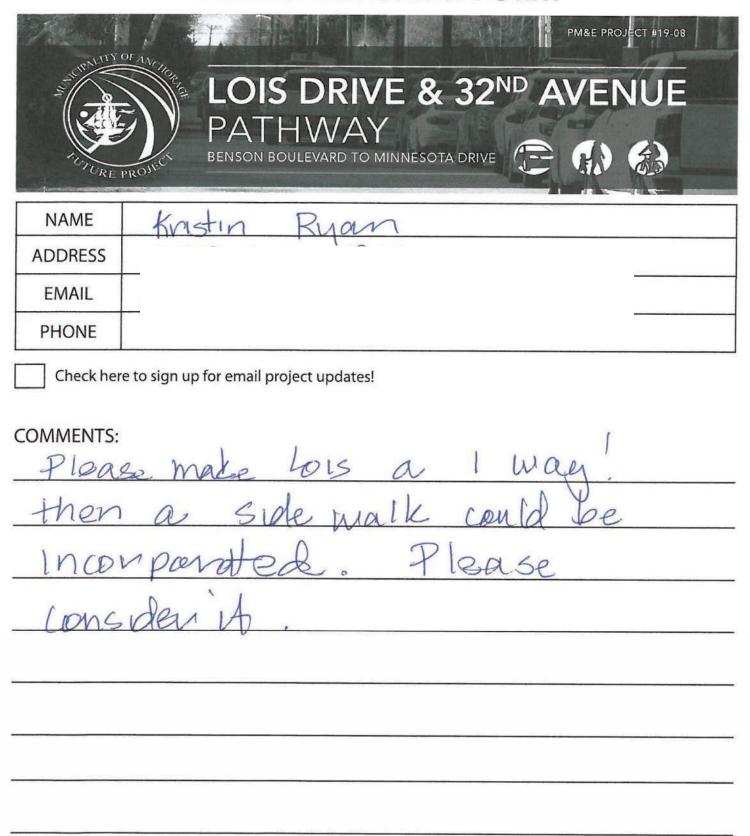
Aquarian Charter School

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PUBLIC COMMENT FORM



Please submit this comment form to any member of the project team or send to: CRW Engineering Group, LLC: 3940 Arctic Boulevard, Suite 300; Anchorage, AK 99503 Email: Comments@CRWEng.com



Business Stakeholder Open House Summary

Date: November 14, 2019 **Attendees**: See Sign-In Sheet

Reporter: Taylor K. Smith, Huddle AK

Location: Aquarian Charter School, 1705 W. 32nd Ave.

Project: Lois Drive and 32nd Ave. Pathway – Benson Boulevard to Minnesota Drive

Project no: PM&E #19-08

Subject: Business Stakeholder Open House Summary

Summary

The Business Stakeholder Open House for the Lois Drive and 32nd Avenue Pathway (from Benson Boulevard to Minnesota Drive) was held on Thursday, November 14 from 6:00 pm to 7:30 pm at the Aquarian Charter School at 1705 W. 32nd Ave. which is located within the project area. The goal of the meeting was to present the project to businesses in the project area in an open format setting where attendees could talk to project representatives one-on-one and provide feedback. As a business in the project area, one-on-one time with project representatives is valuable as the project progresses. It is necessary to understand the complexities of business operations. Aerial images of the project area were available for mark-ups and comments.

The project team had a variety of project information presented on boards and scrolls including:

- Project Location Map
- Project Fact Sheet
- Project Timeline
- Project Area Map, including existing utilities and property lines
- Existing Conditions Map, with inset images of existing conditions and concerns
- Project aerial scrolls with images of project area showing the extent of the project as well as Right of Way and existing utilities infrastructure

Attendees provided feedback by speaking with project representative and writing their comments on either comment sheets or directly on the aerial scrolls. A copy of all the meeting materials and a summary of comments are included as attachments to this report.

Business Stakeholder Open House Advertising:

<u>Door to Door:</u> In order to make personal contact and introductions with building owners, business owners, and property managers, Huddle staff went door-to-door for 2.5 hours on Tuesday, November 12th. A Business Stakeholder meeting invitation was distributed and contact information was collected to be added to the project email list.



<u>E-mail:</u> An email was sent to the business/building owners and property managers: "Lois Drive and 32nd Avenue Pathway: Open House #1 and Project Kick-Off" (11-4-2019)

Business Stakeholder Open House Follow Up

Following the Business Stakeholder open house, the graphical displays were posted on the project website. An email will be sent to the project email list thanking those who were able to attend and giving updates to those who were not able to attend.

Attachments

- 1. Comment Summary
- 2. Sign-in Sheet

Comments, Discussions with Business Stakeholder:

- Aquarian Charter School classes travel to Old Hermit Park on foot consider pathways for this route
- Woodland Park Boys & Girls Club travel to the Aquarian playground on foot consider pathways for this route



Business Stakeholder Meeting November 14, 2019

Aquarian Charter School 6:00 - 7:30 pm CHECK HERE TO

RECEIVE EMAIL **UPDATES!**



Lois Drive and 32nd Avenue Pathway – Benson Boulevard to Minnesota Drive Agency Stakeholder Meeting

Meeting Summary

Date: November 14, 2019, 9:30 – 10:30 am **Attendees:** See attached sign in sheet

Location: Training Room, MOA Planning and Development Center, 4700 Elmore Rd. **Project:** Lois Drive and 32nd Avenue Pathway – Benson Boulevard to Minnesota Drive

Project No.: PM&E # 19-08

Subject: Agency Stakeholder Meeting

Meeting Purpose:

Agency, utility, regulatory stakeholders and key decision makers were invited to participate in a meeting to introduce the Lois Drive and 32nd Avenue Pathway project and collect initial feedback defining project issues. The purpose of this meeting was to hear from agency stakeholders regarding potential issues and ideas.

Discussion Items:

I. Introduction

Project Engineer Erica Jensen introduced the Lois Drive and 32nd Avenue Pathway project and explained that it is in the data collection and concept report phase. Consultants are gathering preliminary field data and comments from the public and project stakeholders about issues, concerns, and ideas.

II. Power Point Presentation (see attached)

Erica Jensen introduced the Lois Drive and 32nd Avenue Pathway project in more detail. She explained that this is a priority project for the Spenard Community Council. Lois Drive, within the project area, is a collector street and thus requires following the Context Sensitive Solutions (CSS) process. The purpose of the project is to improve non-motorized connectivity by constructing a new roadway. Improvements may include:

- New road foundation
- New asphalt pavement
- New storm drain system
- New non-motorized transportation facilities
- Improved street lighting

This project is funded through the Design Study Report (DSR) phase. No funding for construction has been received at this time.

III. Comments and Discussion from Agency Stakeholders/Meeting Attendees:



Lois Drive and 32nd Avenue Pathway – Benson Boulevard to Minnesota Drive Agency Stakeholder Meeting

MOA Traffic

- o Consider cross-section treatments and traffic calming through design.
- Many participants at the Open House mentioned they would support one-way road(s):
 - Making 32nd one way may direct traffic through the adjacent alleys and onto 33rd Avenue, which is outside of the project area.
 - Any changes from two-way roads to one-way will require a neighborhood traffic study to ensure proper circulation and balance of traffic volumes.
- Intersection of Lois & 32nd could use extra wide pedestrian facilities with lots of pedestrians moving through this area and the ASD school bus stop located at this intersection.
- Could consider a queuing area on Lois (west side of Aquarian) for school drop off and create access through the perimeter fence here to alleviate school time traffic.
- Be aware that this project could result in traffic calming requests later, especially if this is not considered during the initial design phase.
- The reduced ROW width near Anchorage Sands will create challenges for pedestrian facilities and snow storage.
- 32nd and Lois previously had an electric warning device, which was later removed. An analysis to determine if it is warranted again would be required before installing any electric warning device. Residents say the stop sign is run frequently, especially heading north on Lois.
- Lois and Benson stoplight prepare for feedback around that intersection if it is not going to be included in this project area.
- Converting 32nd to one-way west-bound could alleviate issues with the current conflict point of U-turns on Minnesota and right-turns from 32nd.
 - Could consider one-way from Minnesota to Wyoming where road is narrow (half ROW)

MOA Street Maintenance

- Consider snow storage. Currently snow is stockpiled at 32nd and Greenland until it can be moved. If there isn't a place to store snow along 32nd or Lois, snow will need to be hauled.
- Street Maintenance currently works with Aquarian to minimize the need to haul snow. Currently, ASD has to haul snow at 32 schools. Aquarian pushes snow to the corner of the parking lot, then MOA maintenance plows it with the roadway snow. There is no formal agreement between MOA and Aquarian.
 - Could using large wooded area on other side of school for snow storage.
 The closer the snow is to ROW for hauling, the better.
- A separate path would be appreciated to allow for adequate snow storage along the side of the roadway without encroaching on the pedestrian facilities.



Lois Drive and 32nd Avenue Pathway – Benson Boulevard to Minnesota Drive Agency Stakeholder Meeting

- 32nd, near the intersection with Minnesota, is scheduled for a 'cut and pave' of first 50 feet of 32nd nearest Minnesota. The schedule for the Lois/32nd upgrades is far enough out that Street Maintenance will move forward with the cut and pave project.
- On-street parking came up at public meeting, this will be difficult to accommodate with snow storage.
- Consider attached sidewalk at Anchorage Sands with half ROW.
 - Caution: all vehicles turning into or out of this apartment complex would have to cross the sidewalk.
- A few residents at the Open House and Spenard Community Council meeting mentioned sinkholes. Street Maintenance reported that these are generally due to old sewer cribs, although they do not know for sure what cause the sink holes in this area.
- The west end of the school yard area has a large depression. There is a storm drainage inlet here. Brooke to put in request for CCTV inspection to ascertain the condition of the storm drain system.

o MOA PM&E

- Brooke to place request for Paul (MOA Street Maintenance) to conduct CCTV inspection of storm drain system.
 - CRW to send Brooke figure of area to be CCTV'd

Anchorage Fire Department

- Converting 32nd to one-way would not have significant impacts to fire operations.
 - If Lois and 32nd were both designated one-way, it could be problematic and start to cause issues with access.
- Current road condition is not great.
- Sight lines around corners is always going to be an issue, especially at 32nd and Minnesota but short of demolishing buildings there's not much that can be done to alleviate that.
- o Fire trucks require a 20-foot wide lane

Other Comments

- Title 21 requires pathways on both sides. However, this will most likely not be feasible along the Anchorage Sands Apartments due to ROW constraints.
 - Consider sidewalk along the south side in this area to facilitate snow storage and to not require vehicles to back across sidewalk from Anchorage Sands Apartments
- CRW will come up with several alternatives for analysis and comparison, including one where Title 21 requirements are fully met, and look at how much



Lois Drive and 32nd Avenue Pathway – Benson Boulevard to Minnesota Drive Agency Stakeholder Meeting

ROW would need to be acquired. Other scenarios will include options with variances and waivers.

- CEA owns overhead distribution and transmission lines along W 32nd Ave.
- Residents at the open house expressed the desire to continue improvements along Lois, south of 32nd. However, this is currently outside of the project scope and the ROW along this section is only 30-feet wide.
- o Community Council has raised issue of speeding and running stop signs on Lois.

Comment*

Sink hole - possible old sewer crib (property #102 of W 32nd Ave.)

Aquarian stores snow in the south corners of the parking low, in the ROW, then MOA Street Maintenance plows it. If there's a change in infrastructure in ROW, coordinate with school for their snow maneuvers.

GCI has overhead lines on the CEA transmission lines.

Address traffic calming now with project vs. after construction when there are complaints about increased speeds.

Possible 'skin' pave on Lois Drive (south of 32nd) to improve surface drivability.

^{*} Comments were from notes taken by Erica Jensen on the table plot scroll



Agency Stakeholder Meeting November 14, 2019 9:30 - 10:30 am 4700 Elmore Rd.

NAME	DEPARTMENT	PHONE	EMAIL ADDRESS
ACIO UNGA	MOA PAFFIC	80479	kristen. langley @ anchourses & . 900
Britaiter	Huddle	0010 238	bre Muddle ak con
TAYIOR SMITH	HUDDLE	902 0534	taylor@huddleak. Com
PANT MANTANDINGHAM	PAUL VANIANDINGHOOD MODE STREET MAINT.	347-8372	so land Bazand and mallor
Mark A Cypher	GCI USP Fing	8481-838	Mcypher Waci.com
Russ Osward	PMAE	X8196	Dante Band of Marie Care
M. Lehell Stives	8	Z429-161	MStigs O GC. COM
BRENDANMICER	CRUX	6295-9fes	BMCKEE@(RWENG. COM
Matt Edge	CEW	-640-S023	Medge Crusens, im
Clare Parin	450	267-4975	panilou un é monitors
Chelsea Ward-Walley	PIVIE	343-8290	Chelsea.ww Qanchorageak.gov
Dan Boots	MOA Tracks	343-8429	boots of @ must.ors
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BENSON BLVD. TO MINNESOTA DRIVE



AGENCY STAKEHOLDER MEETING

THURSDAY, NOVEMBER 14TH, 2019

9:30 - 10:30 AM

PM&E TRAINING ROOM





PROJECT TEAM

PM&E:

- Project Manager: Russ Oswald
- Project Administrator: Brooke Blessing

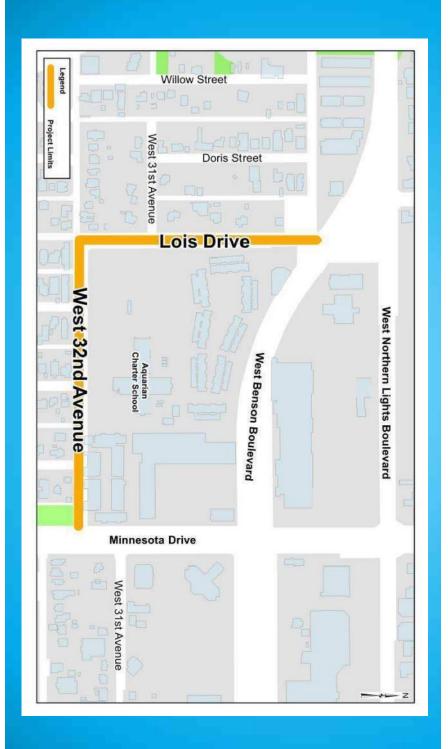
<u>Designer – CRW Engineering Group</u>

- Contract Manager Brendan McKee
- Project Manager Matt Edge
- Project Engineer Erica Jensen
- Public Involvement Holly Spoth-Torres (Huddle AK)

www.Lois-32ndUpgrades.com











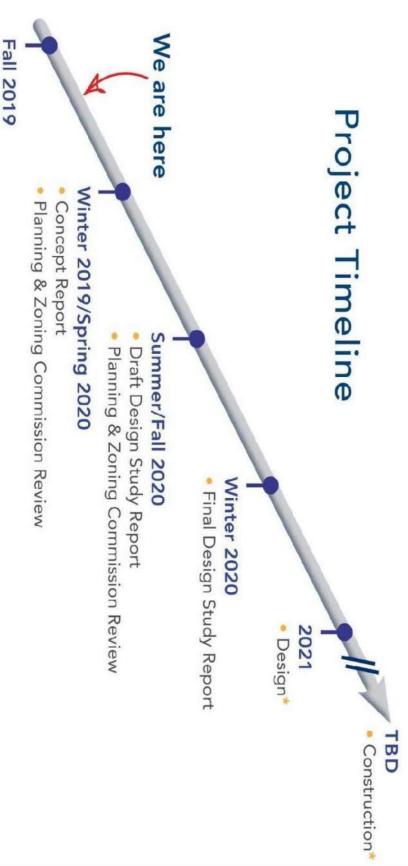


PROJECT OVERVIEW

- gutters, or adequate drainage. Evaluate upgrades to Lois Drive and West 32nd Avenue to improve non-motorized connectivity by constructing a new roadway. Both roads are strip-paved without curbs,
- These roads serve established residential neighborhoods, several businesses, and an elementary school but lack dedicated amenities for bicyclists and pedestrians
- The Spenard Community Council has listed upgrades to Lois Drive as their highest priority capital project for 2019.
- Improvements may include: new road foundation, new asphalt pavement, new storm drain system, new non-motorized transportation facilities, and improved street lighting.







Data Collection

* This project is funded through the design study phase.

No funding for design or construction has been received at this time.













AREA CONDITIONS - LOIS



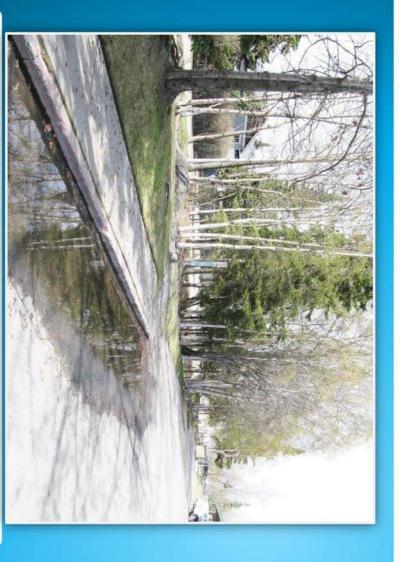


Mailboxes and cluster boxes along Lois will affect placement of non-motorized facilities

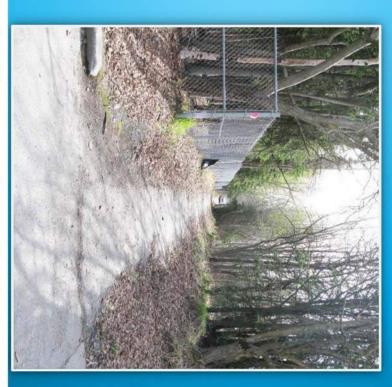




AREA CONDITIONS - LOIS



Private sidewalk at Piedmont West Condos used by pedestrians



Pathway in poor condition and hidden from road





AREA CONDITIONS - LOIS



Lois Drive (looking south towards 32nd Ave.)



32nd Avenue and Lois Drive intersection







Overhead electric distribution & transmission lines.



School crossing does not connect to pedestrian facilities.









Drainage issues in ROW



Drainage issues and ponding at 32nd and Greenland Dr.







Driving on the wrong side of the road to avoid the long queues during pick-up.



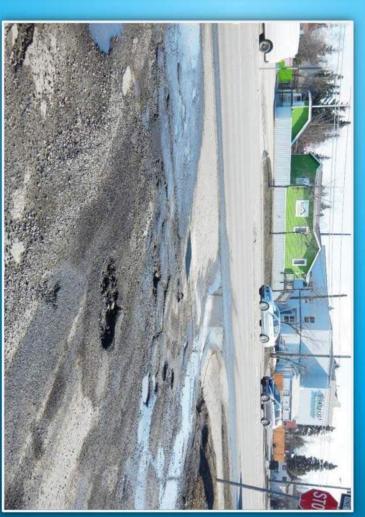
Pedestrians walk in roadway due to lack of sidewalks







School pick-up queue backs up to Minnesota Dr.



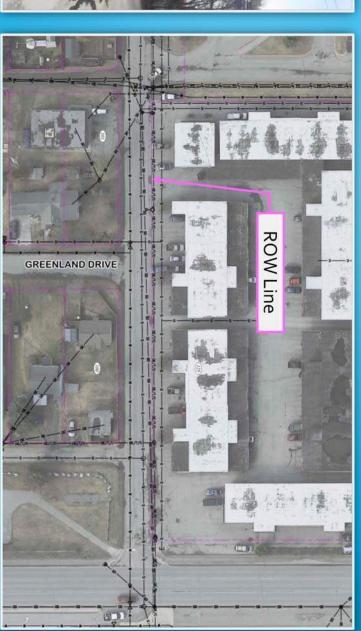
32nd Avenue at Minnesota Drive.





AREA CONDITIONS - 32ND AVENUE





Anchorage Sand Apartments: full frontage driveways and lack of ROW.